



# Call for Speakers

## Introduction

Thank you for considering speaking/presenting at EAWA event. This call seeks to identify speakers for EAWA business summit and other EAWA related events, trainings and workshops.

Speakers with key messages on how to start, promote, and grow your business; and how to balance your work and personal life are welcome to make a submission.

EAWA welcomes submissions from all business sectors and applicants may submit multiple entries of different topics.

## Speaker Responsibilities

- Provide high quality and impactful presentations.
- Engage our audience through questions, and discussions.
- Coordinate with staff regarding any special requirement needed.
- Provide topic summary, top three outcomes, and takeaways from the presentation.
- Ensure the session is not perceived as an advertisement.
- Promote your participation in the event on your social media handles and website (s).
- Provide own printed handouts (if any) and/or promotional collateral.
- Send any link (video, YouTube, PowerPoint presentation) to a previous presentation and a 50 Word Biography
- Send a High-Resolution Headshot (in JPG/PNG format)

- Include references from two or three organizations where you have previously presented
- Communicate in good time any equipment and material needs for the event.

## EAWA Responsibilities

- Insistently promote the event, speaker, and subject matter through a variety of EAWA communication channels including:
- EAWA Web Site and EAWA social media handles
- Announcements at other NAWBO events
- E-mail announcements
- Coordinate with speaker regarding special

## Please Note:

- Topics are selected based on the theme of an event and the relevance of topic to women business owners.
- EAWA seeks presenters to share inspirational and educative discussions that communicate the fundamentals for growing women owned businesses.
- We may get in touch with you about presenting at an event other than our business summit. This does not affect your application in any way or form.
- Before clicking the Submit button below, please check all your information and make sure your presentation summary are clear and brief and that it accurately reflect your proposal. Please check for typo /spelling errors.